

**INVITATION TO JOIN US AS AN EXHIBITOR**

# **Western Occupational Health Conference**

**September 18-20, 2008**

**Napa Valley Marriott, Napa, CA**



**JOINTLY SPONSORED BY THE**

Western Occupational & Environmental Medical Association (WOEMA) and the  
American College of Occupational & Environmental Medicine (ACOEM)

# WOHC will be held **September 18-20, 2008** at the Napa Valley Marriott

**HERE IS YOUR CHANCE** to exhibit during the 52nd Annual Western Occupational Health Conference (WOHC). WOHC is jointly sponsored by the Western Occupational and Environmental Medical Association (WOEMA) and the American College of Occupational and Environmental Medicine (ACOEM). WOHC 2008 will be held at the Napa Valley Marriott in Napa, California.

WOHC draws a diverse group of professionals in occupational health — primarily physicians, but also physician assistants, nurse practitioners, nurses and technicians. WOHC offers you an unparalleled opportunity to reach a concentrated group of professionals who are interested in learning about cutting-edge technology, products and services.

## **Fees**

To reserve your exhibit space, review the Exhibitor Agreement on the back of this brochure and return your signed Exhibitor Registration form and \$900 exhibit fee to the WOHC office. The fee includes one roughly 8 foot by 10 foot exhibit space furnished with a 6 foot table, two chairs, a one-line sign and full conference registration for two representatives. Additional representatives can be registered for \$550 each, and all representatives **MUST** be registered in order to staff your booth.

## **Exhibit Schedule**

The exhibit area will be open for set-up on Thursday afternoon, September 18th, between 12:00 pm – 5:00 pm. Exhibits will be available for viewing starting at 7 am on Friday, September 19th. Exhibits may be dismantled after 2pm, Saturday, September 20th.

## Hotel

The conference will take place at the Napa Valley Marriott.

A special conference room rate of \$249 per night will be offered subject to availability until August 15, 2008. For

reservations, call 800-266-9432 and request the special WOHC room rate.



## Sponsorship

Sponsorship is another excellent way to promote your company and products! There are opportunities to sponsor continental breakfasts, coffee breaks, luncheons, and receptions. All sponsors will be recognized in the WOHC program, the WOEMA newsletter, and in person at WOHC.

## Newsletter

Target your potential WOEMA customers now by advertising in the WOEMA newsletter! Over 800 physicians and other occupational medicine workers receive copies of the spring and summer newsletters – two perfect opportunities to promote you and your company. Advertising rates are very reasonable and multiple issue discounts are available. Contact the WOEMA office at [woema@hp-assoc.com](mailto:woema@hp-assoc.com) or (415) 927-5736 for details.

## Exhibitor Shipping Instructions

Packages should be directed to the hotel no more than (3) three days prior to group arrival and should be addressed as follows:

**Your On-Site Rep's Name**

**c/o Misty Roberts**

**Napa Valley Marriott Hotel & Spa**

**3425 Solano Ave.**

**Napa, CA 94559**

**(707) 254-3342**

**Hold for: WOHC, September 18-20, 2008**

**Make your hotel reservations as soon as possible —  
this special WOHC room rate will not be  
available after August 15, 2008.**

# WOHC 2008 - EXHIBITOR REGISTRATION

Company: \_\_\_\_\_

*(List company name exactly as it should appear on signs)*

Company Contact: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

I accept the conditions in the Exhibitor Agreement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ON-SITE EXHIBIT REPRESENTATIVES

List names exactly as they should appear on badges. Registration for the first two reps is included in the \$900 exhibitor space fee. Additional reps must be registered for \$550 each and can be listed on a separate sheet of paper.

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Email: \_\_\_\_\_

## PAYMENT INFORMATION

- |  |  |
|--|--|
| <input type="checkbox"/> \$900 per exhibit space               | <input type="checkbox"/> \$100 wired internet access                       |
| <input type="checkbox"/> \$550 additional booth representative | <input type="checkbox"/> \$50 electrical charge (indicate # of amps _____) |
| <input type="checkbox"/> \$50 post July 31, 2008 late fee      | <input type="checkbox"/> yes, I need a powerstrip                          |

Total Enclosed: \$ \_\_\_\_\_

- Check payable to WOHC (Federal Tax ID 77-0053453)       Visa/MC/Amex

Card#: \_\_\_\_\_ Exp: \_\_\_\_\_

Signature: \_\_\_\_\_

**There will be a 50% cancellation fee for cancellations received before July 31, 2008 and no refunds thereafter.**

- Please contact me with details on sponsorship.
- I'd like to place an advertisement in the WOEMA newsletter.
- I'd like to sponsor a prize for the raffle drawing.

## RETURN REGISTRATION FORM TO:

Western Occupational Health Conference

575 Market Street, Suite 2125, San Francisco, CA 94105

Phone: (415) 927-5736 • Fax: (415) 927-5726 • woema@hp-assoc.com • www.woema.org

# Exhibitor Agreement

1. Only one company/organization may be represented per exhibit space. There is no limit to the number of spaces you may purchase.
2. Only two exhibit representatives may staff an exhibit at any given time. All exhibit personnel must be properly registered and must not promote their product, service or organization outside of their assigned exhibit space.
3. All exhibits must be contained within the exhibit space and tabletop exhibits are strongly preferred. All displays must be designed so that they will not obstruct the clear view of nearby exhibitors. Exhibitors may not conduct any demonstration or activity which results in obstruction of aisles or prevents ready access to neighboring exhibitors. Noise projecting beyond exhibit area is prohibited. Absolutely no company identification may be placed outside your specific area (i.e., on posts, pillars, walls, tables, ceilings, etc.).
4. No hazardous material may be stored or displayed in the exhibit area.
5. All electrically wired exhibit displays must be UL-approved and meet local fire department regulations. All materials used in exhibit construction must be fire retardant.
6. Overstatement in lighting is to be avoided, and attention-getting devices such as flashing, strobe or rotating lights are prohibited.
7. Music and/or entertainment must be restricted to the regular exhibit area and must not interfere with nearby exhibitors. Exhibitors are responsible for ASCAP/BMI licensing.
8. Management reserves the right to prohibit and/or evict exhibitors whose presentation is in any manner deemed by management as offensive. In the event of such prohibition or eviction, management shall not be liable to exhibitor for refund of exhibit fees.
9. Any exhibitor failing to occupy space contracted for is not relieved of the obligation for payment of the full rental of such space. Set up of all displays may take place from 12 noon - 5:00 pm, Thursday, September 18, 2008. Exhibits may be dismantled after 2:00 pm, Saturday, September 20, 2008.
10. WOHC/WOEMA shall not be held liable for damage to or loss of exhibit or property of exhibitor or injury to an exhibitor resulting from any cause. Claims for loss, damage or injury are waived by an exhibitor.
11. The exhibitor shall indemnify the association show management. WOHC's liability for injury to persons or loss or damage to property shall be limited to such as may be caused by its gross, sole, or contributory negligence.
12. Exhibitors must carry insurance. Coverage provisions recommended are premises, operations, contractual liability (personal injury liability and property damage), and statutory workers' compensation for employers' liability.
13. If any space is not occupied at the opening of the conference, the space is forfeited without refund. There will be a 50% administrative fee for cancellations before July 31, 2008 and no refunds after that date.